

Tutorbees Cancellation Policy

We ask for your help to provide clear and consistent schedules for our skilled tutors. Please let us know about a cancellation as soon as possible. This helps us to rearrange times for our tutors, avoid gaps in their schedules and/or offer the time slots to other clients.

If a cancellation is done at least 24 hours in advance, there is no charge, and we will reschedule your session. Cancellations with less than 24-hour notice will be charged the full session cost. **Cancellation may be done by phone, text or email, but it must be done by the primary adult responsible for billing.**

If appropriate notice is not given, and the tutor arrives at the tutoring location or starts an online tutoring session and the client is a "no show", then the client will be charged for the **full session cost** of tutoring. The tutor is only required to wait 15 minutes for the tutee; waiting beyond that time is at the discretion of the tutor.

If a student shows up within 15 minutes of the schedule session, time spent waiting for the client is billed as part of the session duration. The tutor may extend the scheduled session based on his or her availability. The client will be billed accordingly.

Rescheduling a session is not always guaranteed and will depend on availability of tutors. To cancel or reschedule your appointment, please call or text us at 949-339-9449. You can also email info@tutorbees.com

Date: _____

Signed: _____

Parent
Name: _____

Student
Name: _____